

	Information Notice 2020-004
	DEPARTMENT OF MARINE SERVICES AND MERCHANT SHIPPING (ADOMS)
	Revised Fee Structure

1 Introduction

The Antigua and Barbuda Department of Marine Services and Merchant Shipping (ADOMS) is proud to be the Maritime Administration for your flag of choice and has made every effort to guarantee customer satisfaction in all aspects of our service delivery.

Over the years, ADOMS has developed and maintained quality objectives intended to ensure compliance with international rules and regulations and to minimize the administrative burden on our customers at the same time. This is manifested, for example, in our attainment and maintenance of white list status for the Paris and Tokyo MOUs on Port State Control, and in Antigua and Barbuda's white listing as a country assessed by the International Maritime Organization (IMO), as giving full and complete effect to the relevant provisions of the International Convention on STCW, 1978 (as amended).

ADOMS has also continued to innovate, develop and offer enhanced, prompt and cost-efficient high-quality services to customers, such as the issuance of electronic certificates to ships, whilst maintaining certification to the ISO 9001:2015 standard with DNVGL – Business Assurance.

With the aim of continuously improving our customer services, ADOMS has initiated several quality objectives, including the advancement of its online and digital processes. Fee adjustments reflect our evolving engagement to monitor and implement future needs and trends, with the objective of providing even better support to our customers with our range of high-quality and uninterrupted services.

It is considered that maintaining a highly competitive, transparent and lump-sum orientated fee and tax structure, without numerous extra fees and charges for the majority of certificates, documents and permissions issued by ADOMS, is to the best advantage of our customers.

2 Revised fee structure

Concurrent with the efforts to optimize customer service delivery, the Administration has seen an increased workload based on a more demanding international regulatory regime resulting from the early introduction of the VIMSAS Audit and its now mandatory successor, the IMO Mandatory Audit Scheme (IMSAS).

Mindful that the current fee structure has not been adjusted for an extended period, it has become necessary to review the existing fee structure and to implement a revised fee structure with effect from 1st January 2021.

3 Application

- .1 For ships currently registered on the International Ships Register of Antigua and Barbuda, as of 31st December 2020:
 - .1 There will be an increase of 3 % on the current registration fee upon renewal of existing bareboat-charter registrations and on extensions of current permanent registrations.
 - .2 Invoices covering registration periods as of 1st January 2021 will reflect the new charge and will show both the tonnage tax and the registration fee in accordance with the revised fee structure.
- .2 For ships registered on the International Ships Register of Antigua and Barbuda, for the first time as of the 1st January 2021, the revised fee structure will apply.
- .3 As of 1st January 2021, the revised service fee schedule will apply to all services provided by ADOMS to all ships, irrespective of their dates of registration.
- .4 Please contact your nearest regional ADOMS office for an individualized quotation.

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